

# CRAFT FARMS

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## PROPERTY OWNERS ASSOCIATION

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### BOARD OF DIRECTORS MEETING

April 5th, 2021 ~ 333 Cypress Lake Drive

### MINUTES

Be it known that the Board of Directors of the Craft Farms Property Owner's Association met at a meeting duly called and held on April 5th, 2021 at 333 Cypress Lake Drive in Gulf Shores. A quorum being present, President John Mitchell called the meeting to order at 3:00p. Other Directors in attendance were Mickey McCaleb, Kim Gordon, Terry Moody, Cynthia Tunnell, Leroy Shamburger, Norm Randolph, Billy Adcock, Donna Nelson and Mike Mitchum. Committee Chairmen present were Tom Grabowski and Forrest Forbes. Angela Mitchell, Association Manager was also in attendance.

### APPROVAL OF MINUTES

Minutes from the March 1, 2021 meeting were reviewed. Norm Randolph made a motion to approve the minutes as written, and the motion was seconded by Mickey McCaleb. Motion carried.

### UNFINISHED BUSINESS

1. John Mitchell informed the Board that the contract with BES has been fulfilled and all approved invoices have been paid.
2. Pine straw distribution will begin in mid-April and take approximately one month to complete. Straw will be delivered in bales only. Leroy and Todd Brice will meet with individual village reps to determine quantity.

### SUB-DISTRICT ISSUES

- **Cypress Bend** - John Mitchell - No issues.
- **Cypress Gardens** - Micky McCaleb - Micky expressed his dissatisfaction with the landscape company hired to remove the fallen trees from the vacant lots in Cypress Gardens.
- **The Estates** - Kim Gordon - Kim updated the Board on the five areas of drainage being repaired in The Estates. With a three man crew the repairs should be completed in approximately five days. Kim will be getting quotes to present to the Board for plant replacement (contract includes sod but not plants) as well as quotes to repair or replace the planter at The Estates entrance as it has collapsed.
- **Glen Eagles** - Terry Moody - No issues.
- **Pinehurst** - Cynthia Tunnell - No issues.
- **Prestwick** - Leroy Shamburger - Leroy updated the Board on the home in Prestwick who was sent a Landscape Violation letter. The lawn was mowed but no other work has been done. He will contact someone to do the work at the owner's expense in fifteen days from the date the tenants received the letter. He mentioned contacting the homeowner as well. Angela informed him that a copy of the violation letter had been sent to the tenants as well as the homeowner's address on file; however, she had no contact phone number for them. She will research and keep Leroy updated.

**SUB- DISTRICT ISSUES cont...**

- **Royal Glen** – Norm Randolph - Norm asked about tree replacement. Forrest said it would be later - possibly in the fall - before we begin accepting bids and contracting for the tree replacement.
- **St. Andrews** - Billy Adcock - Billy updated the Board on the home in foreclosure. He asked that a violation letter be sent for the tenants who continue to leave their garbage can out. Angela will send a letter to both the tenant and homeowner. The new fence that is replacing the fence damaged by Hurricane Sally will be up in the next couple of months.
- **St. Andrews East** - Donna Nelson - Donna asked Forrest for an update on the lake/drainage issue. Forrest has contacted two engineers for quotes on looking into the problem. Donna updated the Board on the vacant lot in St. Andrews East and reported that construction has begun. Donna informed the Board that she will be moving and discussed the process of getting another rep to fill her vacancy.
- **Turnberry** - Mike Mitchum - Mike informed the Board that a water main had broken at the entrance to Turnberry. Gulf Shores Utilities repaired it but the sod needs to be replaced. Alan Spaulding spoke to a company representative from Gulf Shores Utilities about replacing approximately 150 x 170 sq ft. Mike spoke to Alan about pressure washing the Turnberry entrance sign. Mike updated the Board on the existing issue related to damage from Hurricane Sally and the homeowner in Turnberry. Forrest will take a look at the issue and update the Board at the next meeting.

**COMMITTEE REPORTS**

- **Finance Committee** – Tom Grabowski – Tom updated the Board on current costs related to Hurricane Sally in the first quarter of 2021. He reported the first quarter close is underway and should be complete by the next Board meeting.
- **Landscape Committee** – Forrest Forbes - Forrest updated the Board on the progress of having the stumps removed from St. Andrews. He is contacting Gary's Tree Service. He will begin accepting bids for normal tree trimming in the next few weeks.
- **ARMC** – Curt Graff - Curt was unable to attend the meeting; Angela reported on his behalf. Two requests have been approved in the following villages:
  1. Royal Glen - Roof replacement and exterior paint
  2. The Estates - Landscape plan

**NEW BUSINESS**

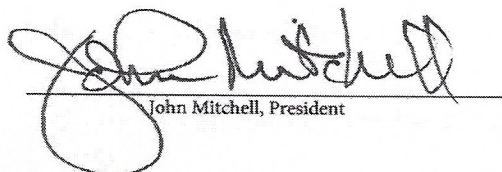
1. Forrest presented the Board with pictures of several areas damaged by the hurricane that are still in need of repair. They are areas where signature trees had been. The Board will take care of repairing and sodding the areas.

**ANNOUNCEMENTS**

The next Board meeting will be on May 3, 2021 at 3:00p. Location to be announced.

**ADJOURN**

The motion to adjourn was made by Terry Moody and seconded by Mike Mitchum. Motion carried and the meeting was adjourned.

  
John Mitchell, President

  
Cynthia Tunnell, Secretary