

CRAFT FARMS

PROPERTY OWNERS ASSOCIATION

BOARD OF DIRECTORS MEETING

September 21, 2020 ~ 333 Cypress Lake Drive

MINUTES

Be it known that the Board of Directors of the Craft Farms Property Owner's Association met at a meeting duly called and held on September 21st, 2020 at 333 Cypress Lake Drive in Gulf Shores. A quorum being present, President John Mitchell called the meeting to order at 3:00p. Other Directors in attendance were Mickey McCaleb, Kim Gordon, Cynthia Tunnell, Leroy Shamburger, Norm Randolph, Billy Adcock, and Donna Nelson. Directors Terry Moody and Gene Turner were absent. Committee Chairmen present were Tom Grabowski and Forrest Forbes. Dane Whittington (St. Andrew's Alternate Representative) and Angela Mitchell, Association Manager were also in attendance.

APPROVAL OF MINUTES

Minutes could not be submitted for approval due to power / internet issues caused by Hurricane Sally.

UNFINISHED BUSINESS

1. **Cottages at Craft Farms** - John Mitchell updated the Board on the Cottages at Craft Farms development. The City has taken the item off the September 22nd Agenda pending a traffic study. John sent a letter to the builders outlining the following major areas of concern: Density, parking, border with golf course, and drainage. The City will notify John of the new meeting date once it's available.
2. **Street Signs** - Kim Gordon met with city officials to discuss installing street signs that would take Craft Farms off GPS mapping. The city agreed to make the signs once we tell them the exact verbiage to use. Angela will research and let Kim know.

SUB-DISTRICT ISSUES

- **Cypress Bend** – John Mitchell – No additional issues aside from Hurricane Sally. See “Discussion” notes.
- **Cypress Gardens** – Micky McCaleb – Micky reported 34 trees down in Cypress Gardens – most of them Signature Trees. Micky informed the Board of expenses incurred for Hurricane clean-up from Mack's Landscaping. This fee is a contract charge for work done after storms. The amount is unknown at this time, but he wanted to make sure the Board aware of it and knew what it was for.
- **The Estates** – Kim Gordon – Kim asked the Board for approval to rent a storm drain pump for the next month. The price will be approximately \$2,000. Cynthia Tunnell made a motion to approve the expenditure. Norm Randolph seconded. Motion carried. Kim received an estimate for clearing the debris from Hurricane Sally from the common areas in The Estates. Forrest Forbes will get an estimate as well and get back with Kim.
- **Glen Eagles** – Terry Moody – Not in attendance.
- **Pinehurst Village** – Cynthia Tunnell – No additional issues aside from Hurricane Sally. See “Discussion” notes.
- **Prestwick** – Leroy Shamburger – No additional issues aside from Hurricane Sally. See “Discussion” notes.
- **Royal Glen** – Norm Randolph – Norm reported over 100 trees destroyed in Royal Glen.
- **St. Andrews** – Billy Adcock – Would like to increase lien amount for delinquent homeowner in St. Andrews. Angela will file a new lien based on current balance plus amount of fourth quarter dues due on October 1, 2020.
- **St. Andrews East** – Donna Nelson – Discussed the issue of the pond shared with Pinehurst Village overflowing into two resident's yards. Forrest will get with Alan in the next couple of days and they will try to determine what's causing the overflow.
- **Turnberry** – Gene Turner – Not in attendance.

COMMITTEE REPORTS

- **Finance Committee** – Tom Grabowski - See Hurricane Sally Discussion notes.
- **Landscape Committee** – Forrest Forbes - See Hurricane Sally Discussion notes.
- **ARMC** – Fred Fedok – Not in attendance.

NEW BUSINESS

1. **Annual Elections** – Annual elections will be held by mail-in ballot this year due to Covid-19 concerns. Angela will mail ballots to the residents of The Estates, Glen Eagles, St. Andrews East, and Turnberry in late November.
2. **Nomination/Election of Officers** - John Mitchell nominated Kim Gordon for the position of Vice-President and Cynthia Tunnell for the position of Secretary for the POA Board. Micky McCaleb seconded the nominations and both were elected by unanimous vote.
3. **Hurricane Sally** – The Board discussed the damage from Hurricane Sally in detail; however no motions or decisions were made at this point as clean-up is still in the early stages. Major points of discussion as follows:
 - The City of Gulf Shores is going to remove trees, stumps, and back fill uprooted trees and prune dangerous limbs. The work is scheduled to begin September 25th, but there are no details on sequence of removal.
 - FEMA will remove all debris that is already taken to the curb. The homeowner is responsible for getting their own debris to the proper pick-up area.
 - Except for Signature Trees, property owners are responsible for removal of fallen trees to their property lines. Easements are owned by the property owner – not the POA.
 - The POA will be responsible for removal of Signature Trees and Common Area clean-up. Forrest Forbes will get bids for the job in the following weeks.
 - The golf course will not remove trees that have fallen over a property owner's property line. They will only remove the part of the trees on their property.
 - Tom Grabowski is assembling a "Hurricane Recovery Committee" and will be contacting prospective members in the following week.
 - Reimbursements of any kind related to Hurricane Sally will be discussed on an individual basis at the next Board meeting.

ANNOUNCEMENTS

The next Board meeting will be on October 5th, 2020 at 3:00 p.m. Location to be announced.

ADJOURN

The motion to adjourn was made by Micky McCaleb and seconded by Norm Randolph. Motion carried and the meeting was adjourned.